

Annexure A - FORMAT for BIDDING

1. Name of the Bidder –
2. Address of the Bidder –
3. Tender form cost @rs. 200/- per bid(BR/Challan No etc) –
4. Financial Bid amount – Rs._____
5. Trade License No - _____(attach copy of the license)
6. Experience Certificate of the bidder from authentic sources running such a venture/business for a continuous period of minimum 3 years (to be annexed)
7. Kitchen team details (details of medical certificate/address proof should be enclosed)

b. Kitchen team				
	Name	Background/Address	Medical certificate	Remarks
Cook				
Waiter 1				
Waiter 2				
Helper				

8. Mandatory undertaking:

<p>Undertaking</p> <p>I _____(name) resident of _____do hereby give this undertaking to ensure the smooth operation of the officers canteen of the Dendrobium Block of the Department of Forests & Environment.</p> <p>I understand that by giving this undertaking it does not imply that the contract for the running of the canteen so tendered has been awarded to me. I understand that the final selection of the successful bidder will only be declared after the evaluation/verification of the documents and financial bids so submitted by the bidders and that the Department reserves the right to select any of the bidders to take up the contract for the operation of the canteen as deemed fit.</p> <ul style="list-style-type: none"> I have in my possession adequate and quality cooking ware/utensils and that the crockeries in which food will be served in shall be done so in proper porcelain cups and plates. I will comply to the revised terms and conditions as set by F&ED from time to time. I will agree to the price set by the Department for the rates of the meal/beverages etc including a standard menu for the officers of F&ED. I have read and understood the conditions of minimum eligibility and the terms and conditions as presented in the deed of agreement. Incase of successful securing of the contract to run the canteen I shall within 10 days (bank working days) of receiving the communication of the successful bidding shall deposit the final contract price towards the
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Government revenue. In case of my failure to deposit the amount so specified within 10 days my bid shall be deemed automatically cancelled and I shall have no claim whatsoever.

- I shall not sell bottled water and make use of the RO water purifier so provided in every floor.
- I agree that the contract period will be valid for a period of 2 (two) years from the date of signing of the agreement.
- I agree that the Department has the rights to terminate the lease period any time if found unsatisfactory through a month notice.
- In case of success in securing of the contract I shall operate, maintain, market and manage the Canteen facility the premises along with the furniture, fixtures, etc, which are provided at the time of agreement shall be handed over to F&ED in substantially the same condition in which the property was received by successful bidder at the end of the Agreement Period or upon the premature termination of this Agreement for any reason.
- I shall not sub-let the property to any other persons, part, organization or association for managing the canteen.
- I shall use the premises for the sole purpose of conducting business as a restaurant/cafeteria only. Any other purpose shall require the departmental consent.
- I shall verify the antecedents of the employees to be engaged should be properly verified by the second party.
- I shall not sell any other illicit such as tobacco, cigarettes, zarda etc in the canteen premises.
- I shall operate and maintain the canteen in such a manner that it does not pose any health hazards. Proper safety measures are to be taken including installation of Fire extinguishers.
- I shall maintain consistent hours of operation from 9 am to 5 pm and will be supporting the department in meeting the requirement wherever possible in shortest possible time.
- I shall be responsible for cleaning and proper waste disposal and for maintenance and repairs whenever required.
- I shall not entertain any guest other than the forest officials and the visitors of the department.
- I understand that the successful bidder shall perform and fulfill all other obligations of the Department in accordance with the provisions of this Terms of Reference and the provisions provided for in the agreement and matters incidental thereto or necessary for the performance of any or all the obligation of the Department under the Agreement.
- I shall be responsible for obtaining all the clearances as may be required for the project and to keep them up-to-date.
- I agree that the afore-mentioned conditions in this terms of reference will also form part of the final agreement to be signed with the Department.

(Name)-

(Sign) -